

RENTAL HOUSING INSPECTION FUND
Expenditures and 2014 Proposed Budget

RENTAL HOUSING		Budget Utilization			Budget Variance						Proposed Budget			
Account		2010	2011	2012	2010 Original	2010 Over(Under) Expend	2011 Original	2011 Over(Under) Expend	2012 Original	2012 Over(Under) Expend	2013 Original	2014 Proposed	\$ Change 2013-2014	% Change 2013-2014
110	Salaries, Full Time	0.00	54,254.21	88,403.64	0.00	0.00	54,332.00	(77.79)	88,404.00	(0.36)	90,172.00	91,975.00	1,803.00	2.00%
151 OLD	Personnel Insurance	0.00	7,078.30	14,073.86	0.00	0.00	7,904.00	(825.70)	13,354.00	719.86	15,084.00	0.00	(15,084.00)	-100.00%
15101	Medical Insurance-Employees											15,372.00	15,372.00	NEW
15102	Dental Insurance-Employees											968.00	968.00	NEW
15103	Vision Insurance-Employees											197.00	197.00	NEW
152 OLD	Dependent Insurance	0.00	1,461.82	3,003.40	0.00	0.00	1,462.00	(0.18)	2,730.00	273.40	3,287.00	0.00	(3,287.00)	-100.00%
15201	Medical Insurance-Dependents											3,529.00	3,529.00	NEW
15202	Dental Insurance-Dependents											188.00	188.00	NEW
15203	Vision Insurance-Dependents											58.00	58.00	NEW
153 OLD	INPRS, FICA/MED, EMP SEC	0.00	8,277.06	14,604.85	0.00	0.00	8,368.00	(90.94)	14,711.00	(106.15)	16,119.00	0.00	(16,119.00)	-100.00%
15301	OASDI/Medicare											7,036.00	7,036.00	NEW
15303	INPRS Pension - Civil											10,301.00	10,301.00	NEW
15304	Unemployment											201.00	201.00	NEW
15305	Life Insurance-Employees											147.00	147.00	NEW
15306	LTD Insurance-Employees											313.00	313.00	NEW
100	TOTAL PERSONAL SERVICES	0.00	71,071.39	120,085.75	0.00	0.00	72,066.00	(994.61)	119,199.00	886.75	124,662.00	130,285.00	5,623.00	4.51%
210	Office Supplies	0.00	459.01	1,402.53	0.00	0.00	914.00	(454.99)	1,829.00	(426.47)	2,000.00	1,500.00	(500.00)	-25.00%
222	Fuel	0.00	423.60	815.41	0.00	0.00	431.00	(7.40)	863.00	(47.59)	1,044.00	1,044.00	0.00	0.00%
200	TOTAL SUPPLIES	0.00	882.61	2,217.94	0.00	0.00	1,345.00	(462.39)	2,692.00	(474.06)	3,044.00	2,544.00	(500.00)	-16.43%
311	Legal Services	0.00	2,316.00	9,330.50	0.00	0.00	25,000.00	(22,684.00)	25,000.00	(15,669.50)	25,000.00	18,000.00	(7,000.00)	-28.00%
321	Postage	0.00	592.00	1,272.00	0.00	0.00	650.00	(58.00)	1,300.00	(28.00)	1,300.00	1,300.00	0.00	0.00%
322	Travel	0.00	523.66	1,107.08	0.00	0.00	500.00	23.66	1,200.00	(92.92)	1,700.00	1,200.00	(500.00)	-29.41%
323	Telephone	0.00	733.60	1,450.47	0.00	0.00	696.00	37.60	1,392.00	58.47	1,392.00	2,392.00	1,000.00	71.84%
331	Legal Notices	0.00	61.75	0.00	0.00	0.00	100.00	(38.25)	200.00	(200.00)	500.00	500.00	0.00	0.00%
341 OLD	Insurance	0.00	0.00	1,004.75	0.00	0.00	0.00	0.00	445.00	559.75	1,100.00	0.00	(1,100.00)	-100.00%
34101	Property & Liability Insurance											400.00	400.00	NEW
34102	Workers Compensation Insurance											700.00	(700.00)	NEW
391 OLD	Memberships, Subscriptions & Dues	0.00	382.00	227.00	0.00	0.00	554.00	(172.00)	554.00	(327.00)	554.00	0.00	(554.00)	-100.00%
39102	Memberships & Dues											754.00	754.00	
394	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360.00	(360.00)	360.00	360.00	0.00	0.00%
396	Training & Conference Registration	0.00	0.00	819.00	0.00	0.00	0.00	0.00	0.00	819.00	0.00	500.00	500.00	NEW
397	License, Permits & Fees											360.00	360.00	NEW
300	TOTAL SERVICES & CHARGES	0.00	4,609.01	15,210.80	0.00	0.00	27,500.00	(22,890.99)	30,451.00	(15,240.20)	31,906.00	26,106.00	(7,200.00)	-18.18%
Budget 2014												8/1/2013		

8/17/2013
Budget 2014

RENTAL HOUSING INSPECTION FUND														
RENTAL HOUSING					Expenditures and 2014 Proposed Budget									
		Budget Utilization			Budget Variance							Proposed Budget		
Account		2010	2011	2012	2010 Original	2010 Over(Under) Expend	2011 Original	2011 Over(Under) Expend	2012 Original	2012 Over(Under) Expend	2013 Original	2014 Proposed	\$ Change 2013-2014	% Change 2013-2014
447	Vehicle Lease/Purchase	0.00	3,443.12	4,462.73	0.00	0.00	3,444.00	(0.88)	4,463.00	(0.27)	1,020.00	0.00	(1,020.00)	-100.00%
400	TOTAL CAPITAL OUTLAY	0.00	3,443.12	4,462.73	0.00	0.00	3,444.00	(0.88)	4,463.00	(0.27)	1,020.00	0.00	(1,020.00)	-100.00%
TOTAL		0.00	80,006.13	141,977.22	0.00	0.00	104,355.00	(24,348.87)	156,805.00	(14,827.78)	160,632.00	158,935.00	(3,097.00)	-1.06%

Overexpenditure indicates transfers made to authorize greater spending than original budget.

Expenditures and 2014 Proposed Budget

Salaries, Full Time

Full-time salaries

Budget 2014

Expenditures and 2014 Proposed Budget

TITLE: Personnel Insurance

Health Care, Dental, Vision, Life and Disability Insurance for Employees

INCREASE FROM 2013 TO 2014: 12.68%

JUSTIFICATION OF ITEM

Budget 2014

Expenditures and 2014 Proposed Budget

LINE ITEM #: 15101

TITLE: Medical Insurance-Employees

Medical Insurance for Employees

EXPENDED

2014	15,372.00
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0.00%

General Fund

[illegible]

Expenditures and 2014 Proposed Budget

LINE ITEM #: 15102

TITLE: Dental Insurance-Employees

Dental Insurance for Employees

EXPENDED

2014	968.00
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0.00%

General Fund

[illegible]

Expenditures and 2014 Proposed Budget

LINE ITEM #: 15103

TITLE: Vision Insurance-Employees

Vision Insurance for Employees

EXPENDED

2014	197.00
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0.00%

General Fund

[illegible]

Expenditures and 2014 Proposed Budget

TITLE: Dependent Insurance

Health Care, Dental, and Vision Insurance for Employee Dependents.

INCREASE FROM 2013 TO 2014: 14.85%

QTY	UM	UNIT PRICE	DETAIL OF ESTIMATE FOR REQUEST	TOTAL
				-
1		\$3,528.83	Medical	3,528.83
1		\$187.75	Dental	187.75
1		\$57.96	Vision	57.96
				-
				-
				-
				-
				-
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				-
				-
			LINE TOTAL:	3,775.00

8/1/2013

Expenditures and 2014 Proposed Budget

LINE ITEM #: 15201

TITLE: Medical Insurance-Dependents

Medical Insurance for Employee Dependents

EXPENDED

2014	3,529.00
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0.00%

General Fund

[illegible]

Expenditures and 2014 Proposed Budget

LINE ITEM #: 15202

TITLE: Dental Insurance-Dependents

Dental Insurance for Employee Dependents

EXPENDED

2010	
2011	
2012	
2013	
2014	188.00

INCREASE FROM 2013 TO 2014: 0.00%

INCOME SOURCE FOR LINE ITEM: General Fund

QTY	UM	UNIT PRICE	DETAIL OF ESTIMATE FOR REQUEST	TOTAL
				-
1		\$188.00	Dental	188.00
				-
				-
				-
				-
				-
				-
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				-
				-
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				-
			LINE TOTAL:	188.00

Expenditures and 2014 Proposed Budget

LINE ITEM #: 15203

TITLE: Vision Insurance-Dependents

Vision Insurance for Employee Dependents

EXPENDED

2014	58.00
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INCOME SOURCE FOR LINE ITEM: General Fund[illegible]

Expenditures and 2014 Proposed Budget

LINE ITEM #: 153 OLD

TITLE: INPRS, FICA/MED, EMP SEC

INPRS, Social Security, Medicare and Unemployment Compensation for Employees/

	<u>BUDGETED</u>	<u>EXPENDED</u>
2010	0.00	0.00
2011	8,368.00	8,277.06
2012	14,711.00	14,604.85
2013	16,119.00	
2014	17,539.00	

INCREASE FROM 2013 TO 2014: **8.81%**

INCOME SOURCE FOR LINE ITEM: General Fund

QTY	UM	UNIT PRICE	DETAIL OF ESTIMATE FOR REQUEST	TOTAL
				-
1		\$10,301.24	INPRS (Employer share of 11.20%)	10,301.24
1		7,036.12	OASI/MED (Employer share 7.65% payroll taxes)	7,036.12
1		\$201.28	Unemployment (0.963% of first \$9,500 salary (2013 rate))	201.28 -
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			LINE TOTAL:	17,539.00

Expenditures and 2014 Proposed Budget

TITLE: INPRS Pension - Civil

INPRS Pension - City Contribution for Employees

2010	
2011	
2012	
2013	
2014	10,301.00

INCREASE FROM 2013 TO 2014: 0.00%

JUSTIFICATION OF ITEM

8/1/2013

Expenditures and 2014 Proposed Budget

TITLE: Unemployment

Unemployment Assessment for Employees

2010	
2011	
2012	
2013	
2014	201.00

INCREASE FROM 2013 TO 2014: 0.00%

[illegible]

Expenditures and 2014 Proposed Budget

TITLE: Life Insurance-Employees

Life Insurance for Employees

2010	
2011	
2012	
2013	
2014	147.00

INCREASE FROM 2013 TO 2014: 0.00%

[illegible]

Expenditures and 2014 Proposed Budget

TITLE: LTD Insurance-Employees

Long Term Disability for Employees

2010	
2011	
2012	
2013	
2014	313.00

INCREASE FROM 2013 TO 2014: 0.00%

JUSTIFICATION OF ITEM

[illegible]

Expenditures and 2014 Proposed Budget

LINE ITEM #: 210

TITLE: Office Supplies

This account supports daily office supplies for personnel.

INCREASE FROM 2013 TO 2014: -25.00%

JUSTIFICATION OF ITEM

Budget 2014

8/1/2013

Expenditures and 2014 Proposed Budget

LINE ITEM #: 222

TITLE: Fuel

fuel for vehicles used in rental housing inspection program activities.

INCREASE FROM 2013 TO 2014: 0.00%

JUSTIFICATION OF ITEM

Budget 2014

Expenditures and 2014 Proposed Budget

TITLE: Legal Services

Attorney professional legal services.

INCREASE FROM 2013 TO 2014: **-28.00%**

JUSTIFICATION OF ITEM

8/1/2013

Expenditures and 2014 Proposed Budget

TITLE: Postage

Postage and shipping fees.

INCREASE FROM 2013 TO 2014: 0.00%

JUSTIFICATION OF ITEM

8/1/2013

Expenditures and 2014 Proposed Budget

TITLE: Travel

Travel Expense for Transportation, Lodging, Meals, Parking

INCREASE FROM 2013 TO 2014: **-29.41%**

JUSTIFICATION OF ITEM

8/1/2013

Expenditures and 2014 Proposed Budget

TITLE: Telephone

Phone service & department cell phones.

[illegible]

Expenditures and 2014 Proposed Budget

TITLE: Legal Notices

Advertising in newspaper for Legal Notices

INCREASE FROM 2013 TO 2014: 0.00%

JUSTIFICATION OF ITEM

8/1/2013

Expenditures and 2014 Proposed Budget

TITLE: Insurance

Workers compensation insurance for rental housing inspection staff and property & liability coverage for vehicles.

INCREASE FROM 2013 TO 2014: 0.00%

JUSTIFICATION OF ITEM

8/1/2013

Expenditures and 2014 Proposed Budget

TITLE: Property & Liability Insurance

Property & Liability Insurance

INCREASE FROM 2013 TO 2014: **-63.64%**

JUSTIFICATION OF ITEM

8/1/2013

Expenditures and 2014 Proposed Budget

TITLE: Workers Compensation Insurance

Workers Compensation Insurance for Staff

INCREASE FROM 2013 TO 2014: **-36.36%**

JUSTIFICATION OF ITEM

8/1/2013

Expenditures and 2014 Proposed Budget

LINE ITEM #: 391 OLD

DESCRIPTION:

BUDGETEDEXPENDED

2010	0.00	0.00
2011	554.00	382.00
2012	554.00	227.00
2013	554.00	
2014	754.00	

INCOME SOURCE FOR LINE ITEM: General Fund

QTY	UM	UNIT PRICE	DETAIL OF ESTIMATE FOR REQUEST	TOTAL
1		\$150	IABO	150.00
1		\$300	International Code Council	300.00
1		\$104	AACE	104.00
1		\$200	IAEI	200.00
				-
				-
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			LINE TOTAL:	754.00

Expenditures and 2014 Proposed Budget

DEPARTMENT: RENTAL HOUSING

LINE ITEM #: 391 OLD

TITLE: Memberships, Subscriptions & Dues

DESCRIPTION:

Membership in various organizations

BUDGETEDEXPENDED

2010

2011

2012

2013

2014	754.00
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INCREASE FROM 2013 TO 2014:

0.00%

INCOME SOURCE FOR LINE ITEM: General Fund

JUSTIFICATION OF ITEM

QTY	UM	UNIT PRICE	DETAIL OF ESTIMATE FOR REQUEST	TOTAL
1		\$150	IABO	150.00
1		\$300	International Code Council	300.00
1		\$104	AACE	104.00
1		\$200	IAEI	200.00
				-
				-
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			LINE TOTAL:	754.00

Expenditures and 2014 Proposed Budget

LINE ITEM #: 394

TITLE: Contract Services

Contracts for services Department is provided

INCREASE FROM 2013 TO 2014: 0.00%

INCOME SOURCE FOR LINE ITEM: General Fund

QTY	UM	UNIT PRICE	DETAIL OF ESTIMATE FOR REQUEST	TOTAL
1		\$360	Lien Filings	360.00
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			LINE TOTAL:	360.00

Expenditures and 2014 Proposed Budget

LINE ITEM #: 396

DESCRIPTION:

	<u>BUDGETED</u>	<u>EXPENDED</u>
2010	0.00	0.00
2011	0.00	0.00
2012	360.00	819.00
2013	0.00	
2014	500.00	

INCOME SOURCE FOR LINE ITEM: General Fund

[illegible]

Expenditures and 2014 Proposed Budget

LINE ITEM #: 397

TITLE: License, Permits & Fees

License, Permits & Fees

INCREASE FROM 2013 TO 2014: 0.00%

INCOME SOURCE FOR LINE ITEM: General Fund[illegible]

Expenditures and 2014 Proposed Budget

TITLE: Vehicle Lease/Purchase

Lease/Purchase Vehicle for Department of Development.

INCREASE FROM 2013 TO 2014: **-100.00%**

JUSTIFICATION OF ITEM

8/1/2013